

JOB DESCRIPTION
Youth Associate

SUMMARY: St Mark Presbyterian Church Youth Associate includes actively supporting the church's core values, mission statement, vision and various ministries. The youth associate is responsible for planning and implementing portions of the overall youth ministry of the church under the direction of the Associate Pastor or designee. Responsible for recruiting, training, equipping and development of leaders and volunteers working in the ministry.

ACCOUNTABLE TO: Associate Pastor

CATEGORY: Part-Time 15 – hours/wk

STATUS: Exempt

KEY DUTIES AND RESPONSIBILITIES:

- Provide active leadership and planning for the Middle School and Senior High School Youth Program and their families
- Plan, coordinate, and participate in youth group meetings, youth worship services, bible study, service projects, work trips, special trips and activities away from the church
- Assist with all communications regarding Middle School and Senior High youth
- Be an active participant in Youth committee meetings
- Assist with development of youth throughout the confirmation process
- Work with youth and build community with an emphasis on family ministry
- Join Associate Pastor in visiting new and existing members outside of church at community events
- Other duties as assigned

REQUIREMENTS

- Must pass a state and or federal background check and drug test
- Experience interacting with young adults especially in the Middle School and High School age groups.
- May be asked to participate in Vacation Bible School and Youth Summer Camps
- Reliable transportation
- Experience with social media and computers including email, internet, and word processing applications