



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
OFFICE OF CHILDHOOD – CHILD CARE COMPLIANCE

**RELIGIOUS ORGANIZATION CHILD CARE FACILITY NOTICE OF PARENTAL  
RESPONSIBILITY**

|  |                                |   |  |  |                                       |
|--|--------------------------------|---|--|--|---------------------------------------|
| LEGAL NAME OF FACILITY<br>Claymont Preschool at St. Mark   |                                | DVN<br>00657472   |  |  |                                       |
| PHYSICAL ADDRESS (STREET, CITY, STATE, ZIP CODE)<br>601 Claymont Drive, Ballwin MO 63011   |                                |   |  |  |                                       |
| FACILITY TELEPHONE NUMBER<br>636-386-5437  |                                | FACILITY E-MAIL ADDRESS<br>preschooldirector@discoverstmark.org |  |  |                                       |
| <b>INSPECTIONS</b>   |                                |   |  |  |                                       |
| <p>Section 210.211 RSMo exempts this religious organization child care facility from state licensing and supervision by the Department of Elementary and Secondary Education(DESE). It is state inspected only for fire, health, and sanitation requirements as indicated below. Inspections are available on the Show Me Child Care Provider Search and can be accessed at <a href="https://dese.mo.gov/childhood/child-care/find-care">https://dese.mo.gov/childhood/child-care/find-care</a></p>  |                                |   |  |  |                                       |
| NAME OF AGENCY AND TYPE OF<br>INSPECTION   | ADDRESS                        | TELEPHONE<br>NUMBER   | INSPECTION                                     |  | DATE                                  |
| Office of Childhood -<br>Child Care Compliance   | 220 S Jefferson St., St. Louis | 314-877-0210  | PENDING <input type="checkbox"/>               | APPROVED <input checked="" type="checkbox"/> | NOT APPROVED <input type="checkbox"/> |
| Fire Marshal's Office<br>(Fire Safety Inspection)  | PO Box 844 Jefferson City, MO  | 573-508-8713  | PENDING <input type="checkbox"/>               | APPROVED <input checked="" type="checkbox"/> | NOT APPROVED <input type="checkbox"/> |
| Local Health Office or DHSS<br>(Sanitation Inspection)   | 6121 N Hanley Rd., Berkley MO  | 314-615-1643  | PENDING <input type="checkbox"/>               | APPROVED <input checked="" type="checkbox"/> | NOT APPROVED <input type="checkbox"/> |
| <b>STANDARD STAFF/CHILD RATIOS ESTABLISHED BY THIS FACILITY</b>  |                                |   | <b>STAFF/CHILD RATIOS FOR LICENSED CENTERS</b> |  |                                       |
| AGE RANGE  | NUMBER OF STAFF                | NUMBER OF CHILDREN  | AGE RANGE                                      | NUMBER OF STAFF                              | NUMBER OF CHILDREN                    |
| Under 2 years of age   | 1 staff member for every       | N/A   | Under 2 years of age                           | 1 staff member for every                     | 4                                     |
| 2 to 4 years of age  | 1 staff member for every       | 6, 8, or 10   | 2 years of age                                 | 1 staff member for every                     | 8                                     |
| 5 years of age and older   | 1 staff member for every       | N/A   | 3 and 4 years of age                           | 1 staff member for every                     | 10                                    |
| <b>TOTAL NUMBER OF CHILDREN ENROLLED BY THIS FACILITY:</b>   |                                |   | 5 years of age and older                       | 1 staff member for every                     | 16                                    |
| <b>BACKGROUND CHECK REQUIREMENTS</b>   |                                |   |  |  |                                       |
| <p>Section 210.254 RSMo requires notification that background checks have been conducted under the provisions of section 210.1080 RSMo. Section 210.1080 RSMo specifies criminal background checks for child care staff members. The requirements for religious organizations operating a child care facility are as follows:</p> <ul style="list-style-type: none"> <li>Facilities operated by a religious organization that receive federal funds for providing care for children must have qualifying background screening results for child care staff members as defined in 210.1080.1(1) RSMo.</li> <li>Facilities operated by a religious organization and that <u>do not</u> receive federal funds for providing care for children <u>are not</u> required to have qualifying background screening results for all child care staff members pursuant to 210.1080.9 RSMo.</li> <li>Child care staff members of facilities operated by a religious organization that receive federal funds for providing care for children, with disqualifying background screening results are prohibited from being on the premises during child care hours.</li> <li>Facilities operated by a religious organization that receive federal funds for providing care for children, must request criminal background checks for child care staff members every 5 years, as defined in 210.1080.1(1) RSMo.</li> </ul> |                                |   |  |  |                                       |
| BACKGROUND CHECKS HAVE BEEN CONDUCTED AS REQUIRED BY SECTION 210.1080 RSMO.  |                                |   |  |  |                                       |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No We Complete Family Care Registry   |                                |   |  |  |                                       |
| <b>FACILITY DISCIPLINE AND EDUCATIONAL PHILOSOPHY/POLICIES</b>   |                                |   |  |  |                                       |
| <p>THE DISCIPLINARY PHILOSOPHY AND POLICIES OF THIS FACILITY ARE:</p> <p>On page 6 of the Claymont Preschool at St. Mark Handbook and reprinted on the next page.</p>  |                                |   |  |  |                                       |
| <p>THE EDUCATION PHILOSOPHY AND POLICIES OF THIS FACILITY ARE:</p> <p>On page 6 of the Claymont Preschool at St. Mark Handbook and reprinted on the next page.</p>   |                                |   |  |  |                                       |
| <b>REQUIRED SIGNATURES</b>   |                                |   |  |  |                                       |
| <p>Section 210.254, RSMo requires the facility to furnish two copies of this document to a parent(s) upon enrollment of a child. Parents acknowledge by signature that they have read and accepted the information contained in this document. One copy of this signed document is given to the parent(s); the other copy is retained in the child's record at the facility.</p>   |                                |   |  |  |                                       |
| PARENT(S)  | DATE                           |   |  |  |                                       |
| PRINCIPAL OPERATING OFFICER/FACILITY DIRECTOR  | DATE                           |   |  |  |                                       |
| INDIVIDUAL RESPONSIBLE FOR THE RELIGIOUS ORGANIZATION – PASTOR, MINISTER, PRIEST, ETC.   | DATE<br>1/6/25                 |   |  |  |                                       |

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, age, veteran status, mental or physical disability, or any other basis prohibited by statute in its programs and activities. Inquiries related to department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Director of Civil Rights Compliance and MOA Coordinator (Title VI/Title VII/Title IX/SO4/ADA/ADAAA/Age Act/GINA/USDA Title VI), 5th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; email [civilrights@dese.mo.gov](mailto:civilrights@dese.mo.gov).

## OUR PHILOSOPHY

Claymont Preschool at St. Mark aims to provide a safe, nurturing, stimulating environment in which children may grow emotionally, intellectually, and physically at their own developmental rates.

## GOALS

- To respect and address each child's developmental needs, abilities, and experience.
- To develop positive feelings of self-worth.
- To encourage children to express their needs in appropriate ways.
- To teach children to get along with other children, by leading, following, and accepting differences.
- To enable children and enjoy other adults.
- To develop gross and fine motor skills.
- To help children make good choices, explore, question, and use their imagination.
- To develop an enjoyment of books, music, and the outside world.
- To work with parents to guide children through these important early years.

## CHILD GUIDANCE PHILOSOPHY/BEHAVIOR MANAGEMENT

Our preschool's discipline philosophy is based on setting reasonable limits and consequences and encouraging self-discipline. Staff respond promptly and in developmentally appropriate ways to children. All staff work to foster children's emotional well-being by demonstrating respect for others and creating a positive emotional climate that is reflected in behaviors such as social conversations, joint laughter, and genuine caring. Pro-social behaviors are promoted through modeling, teaching negotiation through shared materials, encouraging listening to one another, and encouraging children's help in providing comfort should a classmate be sad.

Limits of the classroom are set by the teachers to ensure the safety of children. No child may hurt another child, and our staff strives to prevent such from happening. Children are encouraged to resolve differences verbally. Teachers attempt to redirect activity or mediate when necessary to protect children from aggressive behavior. If inappropriate behavior continues, logical consequences may follow so children will learn the effect of their actions. The school will work with parents to explore alternate methods of reinforcing acceptable behavior, which will improve a child's ability to function successfully in a group. Corporal punishment is never acceptable. Parents are free to visit the classroom at any time. If a child cannot adjust to preschool within a reasonable length of time, it may be necessary to have the student withdrawn.